

English Learner Redesignation Process and Timeline 2019-20

The Fresno Unified School District has developed English Learner (EL) student redesignation policy and procedures based on criteria set forth by the California Department of Education (CDE) guidelines. According to CDE, the goal of the English Learner program is to:

- Ensure that English learners acquire full proficiency in English as rapidly and effectively as possible and attain parity with native speakers in English, and
- Ensure that English learners, within a reasonable period of time, achieve the same rigorous grade-level academic standards that are expected of all students¹

Students initially identified as English Learners (ELs) are reclassified as Fluent English Proficient when they are proficient in English and meet the following criteria following the process below:

1. Overall English proficiency level of 4 on the English Language Proficiency Assessments for California (ELPAC).²
2. Demonstration of “basic skills” in English from an objective assessment that is also given to English proficient students of the same age
3. Teacher Evaluation – Teachers will review ‘RFEP Ready’ students in the ATLAS EL Redesignation Goal Setting Report. Teachers review and complete the *Teacher Observation Matrix for Redesignation* if they agree with redesignation. If the teacher does not agree with redesignation, they print and complete the *English Learner Intervention Plan* and submit it to English Learner Services.
4. Parent/Guardian consultation – A conference will be scheduled to review reclassification criteria and student progress. Translation services will be provided as necessary. If a parent/guardian is unable to attend a conference, parent/guardians will be consulted with by phone. Parents/Guardians will also be notified via U.S. Postal Service of student qualification for redesignation.

Please note that the California Department of Education (CDE) requires that students be monitored regularly, for four years after redesignation. Fresno Unified defines regularly as four times per year, once per quarter

¹ California Department of Education (April 2019), Facts about English Learners in California, retrieved from <https://www.cde.ca.gov/ds/sd/cb/cefelfacts.asp>

² No additional sub-score or criteria should be added to the ELPAC Overall 4 determination, Reclassification Guidance for 2019-20 (September 2019), retrieved from <https://www.cde.ca.gov/sp/el/rd/reclass1920.asp>

Timeline

Cycle 1: September 13 – 27, 2019

September 13	Students who meet the redesignation criteria are identified and schools/teachers are notified
September 20	Teachers review student data and sign/date the <i>Teacher Observation Matrix for Redesignation</i> if they agree with redesignation, or they complete the <i>English Learner Intervention Plan</i> and submit it to English Learner Services if they are not recommending redesignation
September 20	Parent notification letters are sent home via US mail
September 20-27	Parent consultations

Cycle 2: January 6 – 17, 2020

January 6	Students who meet the redesignation criteria are identified and schools/teachers are notified
January 10	Teachers review student data and sign/date the <i>Teacher Observation Matrix for Redesignation</i> if they agree with redesignation, or they complete the <i>English Learner Intervention Plan</i> and submit it to English Learner Services if they are not recommending redesignation
January 13	Parent notification letters are sent home via US mail
January 13-17	Parent consultations

Cycle 3: March 30 – April 10, 2020

March 30	Students who meet the redesignation criteria are identified and schools/teachers are notified
April 3	Teachers review student data and sign/date the <i>Teacher Observation Matrix for Redesignation</i> if they agree with redesignation, or they complete the <i>English Learner Intervention Plan</i> and submit it to English Learner Services if they are not recommending redesignation
April 6	Parent notification letters are sent home via US mail
April 6-10	Parent consultations

Redesignation Cycles and Assessment Criteria

